

**MONTHLY AGENDA
NONPROFIT HOUSING ROUNDTABLE OF CENTRAL FLORIDA
Wednesday, June 25, 2003 @ 8:30 A.M.**

PLEASE NOTE NEW MEETING LOCATION

MISSION: To increase the supply of decent affordable housing provided by nonprofit organizations to low and very low income families through coordination among non-profits to enhance capabilities, expand funding opportunities, maximize training, and develop new partnerships.

Time (Min)	Agenda Item
8:00-8:30	Networking between members and guests
8:30-8:35	Introduction of members/guests (Katie Porta)
8:35-8:40	Approval of minutes
8:40-9:20	Speaker — Judith Kovisars - Fannie Mae Central Florida Partnership Office
9:20-9:30	Other Items: <ul style="list-style-type: none">Q County/City/HUDQ City of Orlando HAC ReportQ Counseling Collaborative
	New Business: <ul style="list-style-type: none">Q Review correspondence
	Next membership meeting – July 30, 2003
	Adjourn (TOTAL MEETING TIME -- 1 HOUR AND 0 MINUTES)

**The Orlando Realtors Association, 1330 Lee Road, Orlando, FL (407-691-7900)
Located on south side of Lee Road, one mile west of I-4, across from International House of Pancakes**

Future Meeting Schedule for 2003:
August 27, September 24, October 29, November 19, No meeting in December

THE NONPROFIT HOUSING ROUNDTABLE OF CENTRAL FLORIDA -- ACTION PLAN

- Goal 1. To educate the entire community on the role of the nonprofit sector as an important partner in the housing delivery process.
 - a. Communicate housing and nonprofit needs to local area government
 - b. Develop quantifiable goals for the Roundtable to allow for evaluation of this organization's effectiveness.
 - c. Invite guest speakers to speak monthly. Pick out topic relevant to nonprofit housing providers (i.e. management, development, underwriting) and have speaker make 30 minute presentation.
- Goal 2. To pool skills and resources of nonprofit housing producers and housing support agencies
 - a. To use the nonprofit Roundtable to gain organizational and functional strength to achieve our mission by convening regular meetings to share information, and to plan and coordinate activities of the participating nonprofits
 - b. To evaluate and prepare an annual plan that quantifies projects and funding needs of the participating nonprofits and prepare joint funding support request to the various funding entities
 - c. To promote and support emerging nonprofit housing organizations.
- Goal 3. To pursue various partnership opportunities and linkages with for-profit developers and builders.
 - a. Strengthen relationships between nonprofits and private sector
 - b. To become active participants in the Homebuilder's association to cultivate support of for-profit developers and builders and to seek out opportunities for joint-ventures, other business relationships and mentoring.
- Goal 4. To pursue activities that would increase the availability of low cost funds to nonprofits.
 - a. Subscribe to legislative, funding resource. Monitor and report on upcoming funding programs.
 - b. Develop calendar of funding source with contact, deadline and summary information.
- Goal 5. To pursue activities that would encourage governments to provide grants and loans to nonprofits for technical assistance and housing production.

Membership and Invited Guests

MEMBERS

Accessible Alternatives, Inc.
Centaur
Center for Independent Living
Center for Affordable Housing
Central Florida Community Reinvestment Corp
Coalition for the Homeless of Central Florida
Community Housing Partners Corporation
Consumer Credit Counseling Svc of Central FL
Cornerstone
Golden Rule Housing (p)
Grand Avenue Economic CDC
Greater Orlando Legal Services
Greater Orlando Association of Realtors (p)

HANDS

Home and Neighborhood Development Center
Homes in Partnership, Inc.
John Huguenard & Associates
Legal Aid Society
Metropolitan Urban League, Inc.
Orlando Housing Authority
Orlando Neighborhood Improvement Crop (ONIC)
Parramore Heritage Renovation Foundation (p)
RAIN Foundation, The
Quest
Restore Orlando
Salvation Army
Seminole County SHIP Program
Seniors First (p)
South Lake Community Foundation
St. Margaret Mary Church
Sunshine State Affordable Housing
University of Florida - Shinberg Center
Wyman Fields Foundation

ADVISORY ORGANIZATIONS

City Of Orlando Office of Housing
East Central Florida Regional Planning Council
Fannie Mae Foundation
Florida Low Income Housing Coalition
Orange Co. Dept. of Community Development
Orange County Housing Finance Authority
Osceola Planning Dept.
Sanford Housing Authority
US Department of HUD
Winter Park Housing Authority

CONTRIBUTORS

America's Preferred Homes
AmSouth Bank
Colonial Bank
Commonwealth Mortgage
Fannie Mae Foundation
Federal Trust Bank
Fugleberg Koch Architects
Keystone Challenge Fund
Republic Bank
The Edyth Bush Charitable Foundation
Wachovia Bank
Washington Mutual

INVITED GUESTS

Affordable Housing by Lake
Alco-Rest, Inc.
American Home Funding
American Heritage Mortgage
Anne Frost Real Estate Center
Association of Realtors
Bank of America
Better Image Foundation
Center for Independent Living
Central Florida Homebuilder's Association
CGMS, Inc.
Charlan, Brock & Associates
Colonial Mortgage Company
Commonwealth United Mortgage
Corrine Brown
ERA Preferred Properties
Farmworkers Association
Federal Home Loan Bank
First Union Bank
Florida Low Income Housing Coalition
Graham & Cottrill, P.A.
Huntington Mortgage
Liberty National Bank
Mathis Law Firm
Norwest Mfg.
Orange Blossom Trail Development Board
Orange County - Children's Services
Orange County - Human Services
Orlando Public Housing Authority
Pinnacle Financial Corporation
Real Estate Professionals
Renee Stein
Seminole Chamber of Commerce
SunTrust
The Bank of Winter Park
Thomas Mortgage

**Nonprofit Housing Roundtable
Meeting Minutes from May 28, 2003 Meeting**

Present: Gloria Oliver, Cynthia Smith, Denise Robertson, John F. Conley, Shante Broadus, Linda Lindstrum, Carole Trapani, Rosanna Jacobsen, Terry Bankston, Alexis Collins, Rick Soto-Lopez, Connie Downs, Mary-Stewart Droege, Katie Porta, Jill McReynolds, Jerome Berry, and John Hazelroth

Guest Speaker: Emily Furlong, Philanthropy Center of Rollins College

Emily was on-hand to talk about some of the services that the Philanthropy Center provides for nonprofits.

- The center helps nonprofits with a host of areas, including training and technical assistance.
- Emily asked nonprofits what their needs were in the meeting. Nonprofits included board development, funding raising, capacity building and other items. Emily indicated that the Center helps in all these areas by providing classes and some one-on-one technical assistance.
- For example, on July 16th, they are having a workshop called “Finding Funding”. This workshop occurs four times during the year and it helps nonprofits research prospective funders, in addition to identifying where funding comes from. She noted that 80 percent of all donations comes from individuals and that groups should concentrate their fund raising efforts in this area.
- The Center also has a online database of foundations and they have access to LexisNexis’ database.
- The Center also provides courses on strategic planning and grant writing. With respect to grant writing, they have a series of five classes which covers how to do grant writing, budgets and outcome, identifying and determining what funders really want, and grants analysis.
- The Center also provides assistance with respect to boards. They have a series of workshops on board governance in which board members are encouraged to attend with their staff. On June 26th, they will have a class called “Creating an Effective Fund Raising Board”.
- The Center also helps with marketing and outreach activities. On October 8th, they will have a full day centered around getting the word out on your nonprofits.
- With respect to collaboration, the Center has been effective in that

This concludes the end of the meeting minutes. The next meeting will be held on Wednesday, June 25th, 2003 at 8:30 am at The Orlando Realtors Association, 1330 Lee Road, Orlando, FL (407-691-7900)

Located on south side of Lee Road, one mile west of I-4, across from International House of Pancakes.

GUEST SPEAKER - JUNE, 2003
Judith Kovisars
Fannie Mae Central Florida Partnership Office

Fannie Mae Partnership Offices are working in communities across the country to create long-term partnerships with local governments, lenders, public officials, housing organizations, community non-profits, real estate professionals, and others to expand affordable home ownership and rental housing opportunities.

Fannie Mae serves as a catalyst for local community development efforts by encouraging and leveraging investment of private and public funds. Launched in 1994, the initiative has resulted in comprehensive investment plans totaling more than \$818 billion in commitments in 54 locations around the country.

Ms. Kovisars will be on-hand to talk about some of the Central Florida Partnership Office's initiatives, some of which include:

- New Mortgage Product for Orange County Teachers
- \$2 Trillion American Dream Commitment: success in 2001
- Home Performance Power Mortgage for Central Florida
- Fannie Mae Funds Energy - Efficient Development